



**TEMPLE HEALTH AND BIOSCIENCE  
ECONOMIC DEVELOPMENT DISTRICT  
BOARD OF DIRECTORS MEETING  
WEDNESDAY, SEPTEMBER 23, 2015**

The Temple Health and Bioscience Economic Development District Board of Directors conducted their regularly scheduled board meeting on Wednesday, September 23, 2015, 5:00 pm in the Main Conference Room of the Temple Health and Bioscience District Facility located at 1802 S. 1<sup>st</sup> Street, Temple, Texas.

**Members Present:**

Wendell Williams, Chair  
Thomas Baird  
Michael Norman  
Jack Morris  
Gregg Strasburger

**Members Absent:**

Doug Streater, Treasurer  
John Kiella

The agenda for this meeting was posted on the bulletin board of the Temple Health and Bioscience Economic Development District in compliance with the Open Meetings Law.

*The following is a summary of the proceedings of this meeting. It is not intended to be a verbatim translation.*

**1. Approve the minutes from the August 26, 2015 board meeting.**

Motion by Mr. Baird, second by Mr. Strasburger to approve the minutes from the August 26, 2015 board meeting. Motion carried unanimously.

**2. Approve the financial report for the period ending August 31, 2015.**

Since Mr. Streater was not present, Mr. Williams gave a brief overview of the financials.

Motion by Mr. Strasburger, second by Mr. Morris to approve the financial report for the period ending August 31, 2015. Motion was carried unanimously.



**3. Consider a resolution to authorize the changing of the signatory agreement with Extraco Banks.**

Mr. Hart recommended that the names on the signatory cards should be Jack D. Hart, Wendell Williams, Thomas Baird and Doug Streater. Checks of \$5,000 or less would require one signature and checks more than \$5,000 would require 2 signatures. In addition access to online banking as well as bill pay was recommended to be Jack D. Hart, Tami Annable, Wendell Williams and Doug Streater. A question was raised by Mr. Morris and additional information will be provided during the October board meeting.

Motion by Mr. Baird, second by Mr. Norman to authorize the changing of the signatory agreement with Extraco Banks. Motion was carried unanimously.

**4. Consider sponsorship of the Baylor Scott & White Digestive Disease Research Center annual symposium October 8-9, 2015.**

Mr. Hart presented that the total cost would be \$15,000 and recommended that THBD sponsor the symposium for \$5,000.

Motion by Mr. Baird, second by Mr. Strasburger to approve the sponsorship of the Baylor Scott & White annual symposium. Motion was carried unanimously.

**5. Receive activity report from Jack Hart, Executive Director of the District.**

Mr. Hart recommended that Temple Health and Bioscience District co-sponsor the Technology Transfer and Commercialization Symposium with Dr. Karen Newell-Rogers. To be held at the Hilton Garden Inn on Friday, December 4, 2015. The purpose of the symposium is to identify and develop commercializable intellectual property, facilitate investment and train local researchers in the processes of successful commercialization of new discoveries.

One day during the week of November 2<sup>nd</sup>, 2015 was recommended for the Open House between 1:00 and 4:00 pm. Wednesday or Thursday would be best since Election Day is Tuesday. The final date will be determined by the tenant's availability to be here. There will be catered refreshments. A flyer will be prepared and it will be emailed to an extended list



of invitees primarily in Temple, Austin, San Antonio, Dallas and Houston. In addition, Amy Stansbury will prepare a list of PR outlets to receive the announcement.

Mr. Hart discussed the operational update. Neurofront Technology's lease has been signed and the deposit paid with a move in date of October 1<sup>st</sup>, 2015. A major update to the website will begin soon. It will include an on-line signup for Common Lab cost centers as well as a section for PR news. To assist with the social media postings a Temple College student will be hired part-time (2-3 hours per week). Mr. Baird recommended a woman named Regina should be contacted for this position as well. There will be inventory system training on September 30<sup>th</sup>, 2015. Public Relation announcements continue to be sent to selected outlets. Mr. Hart recapped the recent visitors to the facility.

**6. Enter into a workshop with emphasis on the Temple Medical & Education District (TMED).**

The FY 2016 budget provides \$75,000 in consulting fees to support the advancement of the Temple Medical and Education District (TMED). This workshop serves as a platform for Temple Health and Bioscience District personnel to discuss how we may provide intellectual and financial support to advance the mission of TMED. The letter of understanding signed by the original partners and dated in 2008 was distributed to the board members by Mr. Williams. These questions were raised:

1. Should the letter of understanding be updated to reflect the issues of today?  
Response: The concept is fine but the partners and purpose are out of date. The sponsoring entities need to be contacted to see if they want to stay involved and who do they want to be their contact person on this committee?
2. Should the partners have either monthly, quarterly or semiannual meetings to stay in touch with the progress of this initiative and to get their feedback about the issues?  
Response: The conference room at THBD can be used as the location for these meetings.
3. Should we use the funding from THBD to market this program? This will promote what is going on in Temple to the outside world.

Topics for future workshops could include (from the FY 2016 budget):

- |  |             |
|--|-------------|
| 1. Economic Development                  | (\$250,000) |
| 2. Education                             | (\$95,000)  |
| 3. Marketing Strategy for future tenants | (\$50,000+) |



4. Travel and Training (\$35,000)

Mr. Williams suggested that all of these topics be consolidated into one workshop for the next meeting.

There being no further business, Mr. Williams adjourned the meeting at approximately 6:00pm.

Transcribed by:  
Tami Annable, THBD Executive Assistant