



**TEMPLE HEALTH AND BIOSCIENCE
ECONOMIC DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING
WEDNESDAY, May 4, 2016**

The Temple Health and Bioscience Economic Development District Board of Directors conducted their regularly scheduled board meeting on Wednesday, March 23, 2016, 5:00 pm in the Main Conference Room of the Temple Health and Bioscience District Facility located at 1802 South 1st Street, Temple, Texas.

Members Present:

Wendell Williams, Chair
Thomas Baird, Vice Chair
Doug Streater, Treasurer
Michael Norman
Jack Morris
John Kiella
Gregg Strasburger

Members Absent:

The agenda for this meeting was posted on the bulletin board of the Temple Health and Bioscience Economic Development District Facility in compliance with the Open Meetings Law.

The following is a summary of the proceedings of this meeting. It is not intended to be a verbatim translation.

1. Approve the minutes of the February 24, 2016 board meeting.

Motion by Mr. Strasburger, second by Mr. Morris to approve the minutes from the February 24, 2016 board meeting. Motion carried unanimously.

2. Approve the financial report for the five-month period ending February 29, 2016.



Mr. Streater gave an overview of the financial report. There will be a meeting with the accountant after April 15th to discuss any additional questions that need to be addressed. He also explained what the Repurchase Account was and why there were so many transactions in the check register in regards to the Repurchase Account.

Motion by Mr. Streater, second by Mr. Morris to approve the financial report for the period ending February 29, 2016. Motion was carried unanimously.

3. Consider declaring each candidate for the May 7, 2016 Director Election as unopposed and elected to office, thereby cancelling the May 7, 2016 Director Election.

Considerare el declarar de cada candidato al Director Election del 7 de Mayo de 2016 como sin oposicion y elegida a la oficina, de tal modo cancelando al Director Election 7 de Mayo de 2016.

Mr. Hart stated that THBD had three at large positions available with three applications. The three applications were the incumbents. Therefore no election is necessary. The swearing-in has to occur after the May 7th Election. Hence during the June Board Meeting there will be a swearing-in ceremony.

Motion by Mr. Morris, second by Mr. Streater to approve declaring each candidate for the May 7, 2016 Director Election as unopposed and elected to office, thereby cancelling the May 7, 2016 Director Election. Motion was carried unanimously.

4. Election of Chair, Vice Chair, and Secretary-Treasurer to be effective April 1, 2016.

Mr. Williams suggested tabling this agenda item for a later date.

Motion by Mr. Baird, second by Mr. Morris to table this discussion until a later date. The current officers Mr. Williams Chairman, Mr. Baird Vice-Chairman and Mr. Streater Secretary-Treasurer will remain as is in their posts. Motion was carried unanimously.

5. Consider approving the THBD form titled POLICY-Investment by Temple Health & Bioscience Economic Development District Staff Employee in THBD Tenant Company and THBD form titled Disclosure-Investment in Temple Health & Bioscience Economic Development District Tenant Company.



Mr. Hart described the two documents that the board previously requested.

Motion by Mr. Kiella, second by Mr. Strasburger to approve the THBD form titled POLICY-Investment by Temple Health & Bioscience Economic Development District Staff Employee in THBD Tenant Company and THBD form titled Disclosure-Investment in Temple Health & Bioscience Economic Development District Tenant Company. Motion carried unanimously.

6. Discuss FY2016-2017 Budget/Tax Calendar.

Mr. Hart reviewed the schedule for the Budget/Tax Calendar. There will be some adjustments made to the current budget that Mr. Hart and Mrs. Annable will prepare. These changes should reflect the true operating expenses.

7. Receive activity report from Jack Hart, Executive Director.

Mr. Hart discussed the Summer Internship Program for 2016. Offers have been made to five students. In addition, Tien Dang from last summer would like to return to a Temple Lab in Summer 2016. Since she is graduating in May she is ineligible to participate in the internship program through Texas A&M. THBD will provide her directly with a stipend and housing if she chooses to return to Temple.

In regards to the Backup Power supply system, the natural gas line has been installed on the south side of the building. Gen-Tech personnel will be on-site the week of April 4th for a pre-installation meeting. The generator will be assembled by April 4th and the system will then move into the testing phase. Install will occur beginning in mid-April. It will take 4 days to install.

Mrs. Annable gave a lab update. The Biohazard Tissue Culture Hood is now certified. Certifications have to be repeated yearly by a third party. The eyewash stations have been installed in all five labs. A portable chemical hood has been delivered and is awaiting certification. Biohazard waste can now be collected at THBD. Items that still need to be completed are: CO₂ Incubator for the Tissue Culture Room is on order. Brackets need to be installed to hold the CO₂ Tanks as well as a regulator needs to be ordered to enable the switch between CO₂ tanks. Safety signs need to be put on lab doors.



Mr. Hart reviewed the Office and Laboratory Income Spreadsheet showing \$12,100 generated from lease funds and \$1,203 generated from Lab Equipment Usage. This is an increase of \$700 over last month. Mrs. Annable discussed possible reasons why the researchers are not using the NanoString. Mr. Williams asked Mrs. Annable to prepare a slide to discuss the science involved with the NanoString.

The Board entered into Executive Session at 5:35pm and ended the session at 5:57pm

There being no further business, Mr. Williams adjourned the meeting at approximately 5:57pm.

Transcribed by:
Tami Annable, THBD Executive Assistant